



Rental Information Brochure

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**THE PERFECT HOME
 FOR YOUR SPECIAL EVENT**

Plaza 88 Booking Information

A non-refundable deposit of 50% of the room rental rate is due upon confirmation of your booking.

Plaza 88 has a variety of rooms which are suitable for meetings, banquets, weddings, performance events, meetings, festivals, charity events, trade shows, sales meetings, staff training events, and much more. Plaza 88 is happy to work with you to find the most suitable space for your event.

Rental includes setup of tables (round or rectangle) and chairs to the specifications of the renter. An Event Supervisor is provided with all rentals.

PLAZA 88 AMENITIES INCLUDE:

ON-SITE CATERER

(Randy Whitter, with My Place Catering, is our on-site caterer. Please contact Randy directly for menus & pricing – 306-981-3765)

Event Supervisor
 Podium / Music Stand
 Coat Racks
 Dance Floor

Flip Chart (including paper & markers)
 White Board (including markers)

Audio/Visual Equipment including:
 Microphones (lapel, wired, handheld)
 LED Projector & Screen
 Media Cart (TV/DVD/VCR)
 Sound Technician

Bartenders
 Corkage
 Coolers
 Security

Advertising (Facebook & Website)

Please see the Plaza 88 Amenities list for pricing. Amenities & pricing subject to change without notice.

KINGS COURT

Seats up to 500 theater style, 320 banquet style or 250 banquet style with a dance floor

BASIC 8-HOUR RENTAL FEE: \$800

BASIC 4-HOUR RENTAL FEE: \$475



Kings Court is a beautiful hall suitable for banquets, meetings, training events, social events

(such as weddings or staff parties) and performance events. Kings Court has a permanent stage and backstage area, a green room and lobby area. Beautifully appointed washrooms are adjacent to the room.



KNIGHT HALL

Seats up to 170 theater or 120 banquet style

BASIC 8-HOUR RENTAL FEE: \$400

BASIC 4-HOUR RENTAL FEE: \$240



Situated in the lower level, this room can be utilized for social or business events. Having both a

carpeted and tiled area, this room has added flexibility.

POUNDMAKER ROOM

Seats up to 60 theater or 48 banquet style

BASIC 8-HOUR RENTAL FEE : \$300

BASIC 4-HOUR RENTAL FEE: \$180

Hourly Rental Fee (available during 8am – 5pm business hours only): \$50/hr

Poundmaker Room is a unique space which is divided into two sections. It is an ideal room for meetings where breakout space is required. A small

stage area defines one area of the room which also has a large screen television. The combined area could also be used for a small reception with

tables and chairs set on one side and the buffet line on the other.

The room has direct access to a washroom.

LAURIER ROOM

Seats up to 40 theater or 32 banquet style

BASIC 8-HOUR RENTAL FEE : \$225

BASIC 4-HOUR RENTAL FEE: \$140

Hourly Rental Fee (available during 8am – 5pm business hours only): \$40/hr

The Laurier Room is suitable for small meetings, luncheons or training sessions. It has direct access to washroom facilities.



DIEFENBAKER BOARD ROOM

Seats up to 12

Business Hour Rates (8am – 5pm):

8hr: \$150, 4hr: \$90, Hourly: \$25

After-hours rates:

8hr: \$225, 4hr: \$140

The Diefenbaker Room is a beautifully appointed small meeting room located on the main level in the Plaza 88 Office Area. This room is suitable for board meetings, luncheon meetings or small receptions. Washrooms are adjacent to the room.



G. R. STEAD STATEROOM

Seats 6-12

BASIC 8 HOUR RENTAL FEE: \$225

BASIC 4 HOUR RENTAL FEE: \$140

Hourly Rental Fee (available during 8am – 5pm business hours only): \$40/hr

Bishop's Lounge is suitable for small receptions, interviews and small meetings which require an elegant and comfortable space. The room is furnished with couches, table and chairs, a fireplace and a private washroom.



ACTIVITIES CENTRE

BASIC 8-HOUR RENTAL FEE \$300

BASIC 4-HOUR RENTAL FEE \$180

The Regent Activity Centre is approximately 4500 square feet and is suitable for some



includes a large washroom area.

sporting and fitness activities as well as children's birthday parties. The room also

PRINCE ALBERT HALL

Seats up to 600 theater or banquet style

BASIC 8 HOUR RENTAL FEE: \$750

BASIC 4 HOUR RENTAL FEE: \$450

Prince Albert Hall is the largest room in Plaza 88. It is a bright space and well equipped with electrical outlets.

This room can be used for large gatherings or partitioned off for smaller get-togethers.



TRADESHOW INFORMATION

Plaza 88 hosts several tradeshow throughout the year. For more information including dates, pricing & vendor application forms, visit www.plaza88.ca/tradeshows.