



## Rental Information Brochure

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**THE PERFECT HOME  
 FOR YOUR SPECIAL EVENT**

### **Plaza 88 Booking Information**

A non-refundable deposit of 50% of the room rental rate is due upon confirmation of your booking.

Plaza 88 has a variety of rooms which are suitable for meetings, banquets, weddings, performance events, meetings, festivals, charity events, trade shows, sales meetings, staff training events, and much more. Plaza 88 is happy to work with you to find the most suitable space for your event.

Rental includes setup of tables (round or rectangle) and chairs to the specifications of the renter. An Event Supervisor is provided with all rentals.

GST is applicable to all room rental costs.

### **PLAZA 88 AMENITIES INCLUDE:**

#### **ON-SITE CATERER**

*(Randy Whitter, with My Place Catering, is our on-site caterer. Please contact Randy directly for menus & pricing – 306-981-3765)*

- Coat Racks
- Light/sound technician\*
- Television screens, DVD player, digital projector
- Screens
- White board and marker\*
- Flip Chart and Flip Chart Paper\*
- Podium
- Music Stand
- Microphones (lapel\*, wired, handheld\*)
- Bar setup including electric cooler
- Corkage\*
- Marketing Services
- Event Supervisor
- Bar Tenders\*
- Security\*

\*Extra fees are applicable for some of the services and amenities.

**Plaza 88 reserves the right to change prices as required.**

### **KINGS COURT**

*Seats up to 500 theater style, 320 banquet style or 250 banquet with a dance floor*

**BASIC 8-HOUR RENTAL FEE: \$750**

**BASIC 4-HOUR RENTAL FEE: \$450**



Kings Court is a beautiful hall suitable for banquets, meetings, training events, social events (such as

weddings or staff parties) and performance events. Kings Court has a permanent stage and backstage area, a green room and lobby area. Beautifully appointed washrooms are adjacent to the room.



### **KNIGHT HALL**

*Seats up to 170 theater or 120 banquet*

**BASIC 8-HOUR RENTAL FEE: \$375**

**BASIC 4-HOUR RENTAL FEE: \$225**

**Hourly Rental Fee (available during 8am – 5pm business hours only): \$60/hr**



Situated in the lower level, this room can be utilized for social or business events. Having both a

carpeted and tiled area, this room has added flexibility.

## **POUNDMAKER ROOM**

*Seats up to 60 theater or 48 banquet style*

**BASIC 8-HOUR RENTAL FEE : \$300**

**BASIC 4-HOUR RENTAL FEE: \$180**

**Hourly Rental Fee (available during 8am – 5pm business hours only): \$50/hr**

Poundmaker Room is a unique space which is divided into two sections. It is an ideal room for meetings where breakout space is required. A small

stage area defines one area of the room which also has a large screen television. The combined area could also be used for a small reception with tables and chairs set on one side and the buffet line on the other. The room has direct access to a washroom.



## **LAURIER ROOM**

*Seats up to 40 theater or 32 banquet*

**BASIC 8-HOUR RENTAL FEE : \$225**

**BASIC 4-HOUR RENTAL FEE: \$140**

**Hourly Rental Fee (available during 8am – 5pm business hours only): \$40/hr**

The Laurier Room is suitable for small meetings, luncheons or training sessions. It has direct access to washroom facilities.



## **DIEFENBAKER BOARD ROOM**

*Seats up to 12*

**Business Hour Rates (8am – 5pm):**

**8hr: \$150, 4hr: \$90, Hourly: \$25**

**After-hours rates:**

**8hr: \$225, 4hr: \$140**

The Diefenbaker Room is a beautifully appointed small meeting room located on the main level in the Plaza 88 Office Area. This room is suitable for board meetings, luncheon meetings or small receptions. Washrooms are adjacent to the room.



## **G. R. STEAD STATEROOM**

*Seats 6-12*

**BASIC 8 HOUR RENTAL FEE: \$225**

**BASIC 4 HOUR RENTAL FEE: \$140**

**Hourly Rental Fee (available during 8am – 5pm business hours only): \$40/hr**

Bishop's Lounge is suitable for small receptions, interviews and small meetings which require an elegant and comfortable space. The room is furnished with couches, table and chairs, a fireplace and a private washroom.



## **ACTIVITIES CENTRE**

**BASIC 8-HOUR RENTAL FEE \$300**

**BASIC 4-HOUR RENTAL FEE \$180**

The Regent Activity Centre is approximately 4500 square feet and is suitable for some



includes a large washroom area.

sporting and fitness activities as well as children's birthday parties. The room also

## **PRINCE ALBERT HALL**

*Seats up to 600 banquet or theatre style*

**BASIC 8 HOUR RENTAL FEE: \$750**

**BASIC 4 HOUR RENTAL FEE: \$450**

**Hourly Rental Fee (available during 8am – 5pm business hours only): \$125/hr**

Prince Albert Hall is the largest room in Plaza 88. It is a bright space and well equipped with electrical outlets.

This room can be used for large gatherings or partitioned off for smaller get-togethers.



## **TRADESHOW INFORMATION**

Plaza 88 hosts several tradeshow throughout the year. For more information including dates, pricing & vendor application forms, visit [www.plaza88.ca](http://www.plaza88.ca).